



Healthy Montgomery Steering Committee Meeting
Virtual via Zoom Meeting
January 8, 2024
Meeting Minutes

Members and Alternates Present: Dr. Christopher Rogers, Dr. Kisha Davis, Susan Emery, Leslie Graham, Amy Lindsey, Kimberley McBride, Nguyen Nguyen, Tim Burns, Judi-Lei Hernandez, Jade-Ann Rennie, Monique Sanfuentes, Cristina Sassaki, Jacquelyn Williams, Monika Driver, Eleni Antzoulatos, Kate McGrail, and Dairy Marroquin.

Healthy Montgomery Staff: Elizabeth Beck, Chunfu Liu, and Kiera Abdul.

Guests: Muhammad Hasan, Maura Canavan, Devlon Nicole Jackson, Samila Aryal Bhattarai, Dr. Ikenna Myers, Marcela Campoli, Michelle Caruso, Tara Clemmons Johnson, Karen's Phone.

Topic/Presenter	Key Points	Action Item/ Responsible Person
Welcome, Opening Remarks, Introduction of New Member Representatives <i>Dr. Kisha Davis & Ms. Leslie Graham</i>	<ul style="list-style-type: none">• The meeting was called to order at 4:05 p.m.• Dr. Davis welcomed all attendees.• Attendance was taken and quorum (50% of membership plus 1) was present.	
Revising HMSC Charter for Clarity, Governance Workgroup <i>Ms. Leslie Graham</i>	<ul style="list-style-type: none">• Ms. Leslie Graham thanked steering committee members for completing the survey sent November 2023.• Shared meeting changes taking place this year which consist of the following:<ul style="list-style-type: none">○ Minutes will be voted on via online survey and sent out sooner after each meeting.○ Workgroup updates will be provided in a written document via email (ideally to be sent prior to meeting).○ Members can suggest agenda items for the next meeting via online survey.• Ms. Leslie Graham outlined the start of a temporary governance workgroup, which would be responsible for reviewing the Charter and minute-taking processes.<ul style="list-style-type: none">○ The following steering committee members volunteered for the workgroup:<ul style="list-style-type: none">▪ Amy Lindsey▪ Tim Burns▪ Susan Emery	

	<ul style="list-style-type: none"> ▪ A rep from the hospitals (TBD who, Kimberley McBride has offered) ▪ Suggested: A rep from MCPS (TBD) ○ Time commitment would consist of an estimated 4 meetings this year, and offline work. ○ There is space on the January 2024 Meeting Follow-Up Survey for anyone to express interest who isn't currently listed. 	
In-Person Meeting Discussion & Planning <i>Dr. Kisha Davis</i>	<ul style="list-style-type: none"> • Dr. Kisha Davis shared that survey results indicated one in-person meeting per year is desired. <ul style="list-style-type: none"> ○ Recommended to be held in September. ○ Later timeframe, if possible, from 5:30-7 p.m. Stick to 1.5 hours. ○ Locations discussed: Judi-Lei Hernandez offered a location at a recreation center; parking would be free. Hospitals also offered space if needed. ○ A space that offers free parking is ideal and should be centrally located. ○ Will take suggestions for meeting location (including city and space) in the January 2024 Meeting Follow-Up Survey. 	
Community Health Needs Assessment (CHNA), Community Health Improvement Plan (CHIP), & MAPP Subcommittee Update <i>Ms. Elizabeth Beck</i>	<ul style="list-style-type: none"> • Final draft of CHNA has been received, one last final review is happening with CEX office and then will be published online. <ul style="list-style-type: none"> ○ Will coincide with the online publication of translated CHNA infographics (Amharic, Chinese, French, Korean, Spanish, Vietnamese) • CHNA Virtual Townhall is scheduled for February 2024 – please watch for more information to be released soon. • Reminders for the community health improvement process: <ul style="list-style-type: none"> ○ The CHNA and CHIP are state requirements to complete as an LHIC. ○ CHIP health priorities will be prioritized by community members. ○ Monitoring and evaluation tracking mechanisms for CHIP goals and objectives are TBD. There are several options available for consideration. • MAPP Subcommittee is planning community conversations to be held in-person, in addition to an online survey, for community members to prioritize significant health needs identified in the CHNA. CHIP will focus on 3 health priorities, seen in image below. Aiming to host community conversations this spring. 	

	<p style="text-align: center;">CHIP Priorities</p> <p>The diagram illustrates the CHIP Priorities, organized under the overarching theme of 'Equity and Inclusive Language (Cultural and Language Competence)'. It is divided into three main pillars:</p> <ul style="list-style-type: none"> HEALTH SERVICES <ul style="list-style-type: none"> Access to Behavioral Health and Substance-Use Disorder Services Access to Quality Dental Health Services Access to Quality Primary Care Health Services Access to Specialty and Extended Care Maternal and Early Childhood Health ACCESS TO HUMAN SERVICES <ul style="list-style-type: none"> Access to Human Services' Needs, Such as Education, Income, Housing, Employment, Food, and Personal Social Services Access to Technology Access to Transportation Health and Human Services System Navigation QUALITY OF LIFE AND HEALTH EDUCATION <ul style="list-style-type: none"> Access to Parks, Public Spaces, Wellness, and Recreation Active Living and Healthy and Nutritious Eating Environmental Health Injury and Disease Prevention and Management Pedestrian Safety Safe and Violence-Free Environment Social Associations and Community Connectedness Waste Management 	
<p>Healthy Montgomery Core Measures <i>Ms. Elizabeth Beck</i></p>	<ul style="list-style-type: none"> Ms. Elizabeth Beck shared that the Healthy Montgomery core measures have been updated on the Healthy Montgomery website and can be viewed HERE. 	
<p>Member Updates <i>Healthy Montgomery Steering Committee Members</i></p>	<ul style="list-style-type: none"> Healthy Montgomery Steering Committee members shared various programmatic updates. 	
<p>Wrap up/Adjourn</p>	<ul style="list-style-type: none"> The meeting was adjourned at 5:31 p.m. The next Healthy Montgomery Steering Committee meeting will be Monday, March 4, 2024, from 4-5:30 p.m. via Zoom (link is forthcoming). 	